



January 24th, 2017 Board Meeting, 5:30 pm, North Coast Food Web, 577-18th St, Astoria

Present: Allie Evans, Matt Stanley, Danny Rasmussen, Andrea Larson-Perez, Todd Holm, Dan Reef, Angela Sidlo, Norma Hernandez

Absent: Brad Hill (excused).

Public present: Angie, Venus, and Chris, all prospective board members.

Call to order: Allie called the meeting to order and welcomed the guests to the meeting. She described the process of how the vacant board seat might be filled.

Agenda: There were no changes made to the agenda.

Member Comment: Angela's detox group has been enjoying the co-op's employees and products. Chris is new to Astoria, and is new to the co-op as part of the deli staff. Venus introduced herself as a mom, health education professional, employee of Columbia Memorial, and supporter of the co-op. Angie described herself as a mom, a server at Street 14 Café, and a long-time shopper at the co-op.

Upcoming Dates: March 2nd is the next board meeting. March 25th is the board retreat in Portland. March 28th may be the March board meeting date. Discount week is February 12th-18th. Tuesday the 31st of January is the employee health fair at Columbia Memorial.

Approve November Minutes: Norma motioned to approve the minutes, Todd seconded, all approved.

Budget and Ops Plan Approval: Matt went over some key points in the 2017 budget. The co-op is budgeting 7% sales growth and store margin of 36.5%. The co-op may have to change their health-care system if the Affordable Care Act goes away. The board took a deep dive into a whole lot of budget numbers. **Dan motioned to approve the budget and ops plan, Norma seconded, all approved.**

Manager Report: 2016 sales growth was very strong. The board debated different strategies for how to encourage membership over the next year. Lynne is the new front end manager, and she is already doing a great job. As part of an HR audit, the co-op is having a consultant work to rewrite their policy manual.

Offsite Office Lease Review: The board reviewed a lease for an offsite office. **Todd motioned to approve the lease, Angela seconded, and all approved.**

Expansion update: The board entered executive session to discuss updates regarding the expansion process.

Meeting adjourned at 7:28 p.m.

Respectfully submitted,
Danny Rasmussen, Minutes Boy